

Our ref: F/Transition/Sep 18/Headteacher's Transition Welcome Letter

May 2018

Dear Parent/Carer

I am delighted that you have chosen King Richard for your child's secondary education. You join us at an exciting time, having recently moved into our brand new building and transferred to the second largest multi academy trust, United Learning. The next five years, spent in secondary education, will see your child transformed into a well-mannered, respected and ambitious young person able to thrive in modern society.

Whilst in attendance at King Richard, our expectations for your child will be simple: be here every day, behave impeccably, give 100% of your effort in every lesson and make the most of your opportunities. I am confident that your child has chosen the best school in Portsmouth and look forward to supporting their journey toward outstanding GCSE results.

I also want to assure you that the safety and happiness of your child at this critical point in their lives is important to us. Transferring to secondary education can cause confusion and anxiety and we are keen this isn't the case for you and your family. To aid you in the transition process, we have produced a number of documents, within this pack, that explain the transfer process to our academy.

If you can't find what you are looking for then please do get in touch with our transfer team who will be happy to answer your questions.

To further support your transition, we have detailed a number of key dates and deadlines for you to be aware of:

- Friday 15th June – Home academy agreement and data collection form to be returned
- Monday 2nd and Tuesday 3rd July – two day taster at King Richard
- Tuesday 3rd July - 6.30-7.30 – Parents' meeting at King Richard

Once again, welcome to our academy.

Yours faithfully



Christian Down
Principal